

REQUEST FOR EXPRESSIONS OF INTEREST

“RECRUITMENT OF TWO SENIOR SHAREPOINT DEVELOPERS”

AFRICAN DEVELOPMENT BANK
Avenue Joseph Anoma, 01 B.P. 1387, Abidjan, CÔTE d'IVOIRE
Corporate IT Services Department (TCIS)
E-mail: IT_Recruitment@afdb.org

Expressions of interest are being requested for the **RECRUITMENT OF TWO SENIOR SHAREPOINT DEVELOPERS**

Brief description of the Assignment:

The objective will be to provide consulting services in the area of SharePoint development, and other Microsoft related technologies, as well as support and maintenance of the developed solutions.

The consultants' duties will include the following:

- Develop software solutions by studying requirements analysis and information needs; conferring with stakeholders and IT Management; studying systems flow, data usage, and work processes
- Implement application development requirements, with a constant focus on coordinating business efficiencies through the activities of application development.
- Design, develop and maintain key components of the software suite using SharePoint Online and SharePoint Server Platform, .NET MVC or Power App.
- Migrate SharePoint on Premise based applications to SharePoint Online
- Implement of SharePoint-based or Power Automate workflows
- Implement of Business Intelligence dashboards (Power BI)
- Document and demonstrate solutions by developing documentation, flowcharts, layouts, diagrams, charts, code comments and clear code.
- Coordinate and participate in system unit testing, and integration testing with promoting good practice and code standard
- Participate to user trainings

Department issuing the request: Corporate Information Technology Services (TCIS)

Place of assignment: Abidjan /Cote D'Ivoire

Duration of the assignment: 12 months.

Tentative Date of commencement: 15 January 2025.

Detailed Terms of reference for the assignment: The TOR is in annex 1 below.

Deadline for applications: 12 December 2024 at 17h00 Abidjan local time.

Applications are to be submitted by email to: [IT Recruitment@AFDB.ORG](mailto:IT_Recruitment@AFDB.ORG)

Any questions and requests for clarifications may be sent to: [IT Recruitment@AFDB.ORG](mailto:IT_Recruitment@AFDB.ORG)

Please attach updated Curriculum Vitae based on the template below:

MODEL CURRICULUM VITAE (CV)

Title of the Assignment:

Department:

Surname:

First Name:

Birth Date:

Nationality:

Address:

Country:

Telephone:

E-mail:

Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Development Bank?			Yes <input type="checkbox"/> No <input type="checkbox"/> If « Yes », the following data must be provided
Name	Relationship	Organization Unit	Place of Assignment

Language Level	Read	Written	Spoken
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

Key Qualifications:

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilize one half-page maximum.

Education (University Level and above only):

Name of University - City - Country	Period	Diploma Obtained	Main Topic / Major
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	From	To		

Professional Training:

Name of Training Institution- City - Country	Type of Training	Period		Certificates or Diploma Obtained
		From	From	

Employment Record:

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Start and End date
- Period
- Brief Description of main accomplishments and responsibilities
- Technologies/framework used

Reference:

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: _____

Signature :

ANNEX 1: TERMS OF REFERENCE

RECRUITMENT OF SENIOR SHAREPOINT DEVELOPER

1. BACKGROUND

The **African Development Bank Group (AfDB)** is a regional multilateral development finance institution established in 1963 with a mandate to further the economic development and social progress of African countries, individually and collectively. The Bank has approximately over 2000 staff members, who have been recruited from a wide geographic area only limited by membership in the Bank. There are currently 80 different nationalities from Africa, Asia, Europe and the Americas represented within the Bank making the institution multicultural in every sense of the word. The Bank has two official languages: English and French. It co-operates with a large network of international development partners.

The Corporate IT Services **Department (TCIS)** is responsible for the provision of efficient, effective and modern IT infrastructure and application services to support optimize and transform Bank's business process for developing Africa. Under the leadership of the Bank's Information System's Director, TCIS department is mandated by the Bank to deliver the best possible IT services for Bank staff and help achieve the results that will get the Bank closer to accomplishing its development goals.

2. OBJECTIVE

The objective will be to provide consulting services in the area of SharePoint development, and other Microsoft related technologies, as well as support and maintenance of the developed solutions.

3. SCOPE OF THE SERVICES

The consultant duties will include the following:

- Develop software solutions by studying requirements analysis and information needs; conferring with stakeholders and IT Management; studying systems flow, data usage, and work processes
- Implement application development requirements, with a constant focus on coordinating business efficiencies through the activities of application development.
- Design, develop and maintain key components of the software suite using Sharepoint Online and SharePoint Server Platform, .NET MVC or Power App.
- Migrate SharePoint on Premise based applications to SharePoint Online
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- Coordinate and participate in system unit testing, and integration testing with promoting good practice and code standard
- Participate to user trainings

4. DELIVERABLES

The following is the list of expected deliverables during the assignment:

- System and program tests
- System and program documentation
- Full documentation of the developed solutions
- Issue diagnostics and fixes
- Deployment and support for Software bug fix/feature releases

5. PROFILE OF THE CONSULTANT

- Master degree or equivalent in computer science, software development.
- Minimum of 5 years' experience in supporting and maintaining SharePoint in an enterprise environment.
- Experience with SharePoint Online required
- Experience with SharePoint Framework (SPFx)
- SharePoint Professional Certification is desirable (e.g. MCSD, MCSE and MCP).
- Mastering of .NET technology (C#, VB.Net), MVC
- Mastering of HTML/HTML5, CSS/CSS3, JavaScript and JavaScript Frameworks (jQuery, AngularJS, ReactJS), REST Web Services, OData,
- Experience with Power Apps and Power Automate
- Experience with Power BI
- Experience with electronic signature integration (Adobe Sign is also plus)
- Experience in Mobile Apps development
- Experience in using Azure DevOps and GIT is required.
- Advanced UI Design Skills
- Excellent troubleshooting and debugging skills
- SQL knowledge and experience
- Experience of working with the Agile methodologies
- Skills in SAP and SharePoint Integration is a plus
- Skills in Content Management Interoperability Services (CMIS) is a plus

- Proven track record to work to strict business deadlines
- Self-management and strong organization skills

6. DURATION

The assignment duration is **12 months** from the date of signing the contract.

7. LOCATION

The work will be carried out at the Bank's Headquarter in Abidjan, Cote d'Ivoire.

8. REPORTING

The consultant will report to the Chief of Business Solutions Development.

9. REMUNERATION

The consultant will receive a monthly lump sum rate based on his/her experience. No additional benefits or per diem will be paid. The individual consultant is responsible for his/her own health insurance and own accommodation costs.